GIG CYMRU NHS WALES | Iechyd Cyhoeddus Cymru Public Health Wales	**Name of Meeting** Board **Date of Meeting** 26 November 2026 **Agenda item** 5.1

Chair's Report to the Board concerning the matters considered in the Private Board meeting of the 24 September 2026	
Chair of the meeting	• Pippa Britton, Chair

Summary of the key matters that the Board considered when meeting in private session, on 24 September 2026, together with any related decisions made:

In line with Public Health Wales' Standing Orders, the Board conducts its meetings in public. Public Health Wales' Standing Orders make provision, at paragraph 7.5.2, for the Board to meet and discuss certain matters in private.

The Public Bodies Act (Admission to Meetings) Act 1960, section 1 (2) provides the legal basis for such Private Board Meetings to ensure that the matters under consideration are not prejudicial to the public interest – that they do not cause undue harm or influence the public unfairly.

Public Health Wales has a Protocol for Reserving Matters to a Private Board (or Committee) meeting, which can be seen here - https://phw.nhs.wales/about-us/board-and-executive-team/protocol-for-private-meetings/

The Standing Financial Instructions confirm that any financial decisions above £500,000 are a matter for the Board and require Board approval. Further details about financial delegations can be seen in Public Health Wales' Standing Financial Instructions.

This Chair's Report is a standing agenda item, for the purposes of transparency and accountability.

This report sets out the matters that the Board considered during the **Private Board meeting of the 24 September 2026.**

The Board **approved**:

- The minutes of the Private Board meeting on the 30 July 2026.
- The closure of three actions on the Private Action Log.
- The direct award of the Screening mail outsourcing contract to Latcham Direct Limited in line with the scheme of delegation and noted the strategic context of screening communications, including anticipated programme expansion, future digital transformation opportunities and the ongoing review of communication models.

Summary of the key matters that the Board considered when meeting in private session, on 24 September 2026, together with any related decisions made:

The Board:

- The Board **noted** the update provided on public health matters.
- The Board **noted** the update on organisational changes, and the transition of screening services.
- The Board took **assurance** on the work of the Committees held in private session.

Summary of communication items circulated to Board members electronically (via e-mail) since the Board meeting held on 24 September 2026:

Public Health Wales has a system of Board-level communications outside formal meetings, to ensure that directors have up to date information and to support the Board in discharging its role.

A summary of information sent to the Board since the September Board meeting (from 18 September 2026 to 20 November 2026) was as follows:

- Weekly Comms Forward Look information sheets
- North Wales Bacteriology Automation Business case (including a recirculation on 24 September following the Private Board session)
- Monthly Monitoring Return to Welsh Government (MMR) attachment to budget report.
- Details of upcoming Academi Wales Board Leadership Open Programme session
- Reflections of newly published Programme for Government (22 September)
- SITREP PHW Sexual Health Test and Post Service (21 Oct)
- SITREP Sexual Health Test and Post Service Incident (29 Oct)
- Draft September 2026 Public and Private Board minutes for Review
- Copy of the submission to Welsh Government from PHW ahead of Accountability Meeting
- Gwent Public Health Team Quarterly Newsletter – Autumn 2026
- Non-Executive Director membership of the Board Committees from 1 November 2026
- SITREP Sexual Health Test and Post Service Incident (4 November)
- Draft October 2026 Private Board minutes for Review
- Deputy Ministerial Statement on a new Public Health Strategy for Wales
- SITREP Sexual Health Test and Post Service Incident (11 November)
- IPR and Budget Report for Month 6 (Including MMR)