



 GIG CYMRU NHS WALES Iechyd Cyhoeddus Cymru Public Health Wales	Name of Meeting Board Date of Meeting 30 July 2026 Agenda item:
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Policy / Procedure Approval Report

Section 1 - Policy / Procedure Information

Policy / Procedure Title	Joint Working Framework
Policy Lead	Paul Veysey
Lead Executive	Paul Veysey
PHW / All Wales?	PHW
Date of last Review	2018
Is the current policy / procedure within review date?	No
Approving Body /Group	Board
Version Number	2

Section 2: Recommendation

That the Board:

- **Considers** the revised Joint Working Framework and the Equalities Impact Assessment
- **Approves** the updated Framework.

Section 3 – Details of the Review:

Background:

Reason for review

The Framework was due for review (January 2021)

Description/Assessment

The Public Health Wales Joint Working Framework provides comprehensive guidance for establishing, managing, and monitoring joint working arrangements at local, national, and international levels. It emphasises good governance, risk-based partner assessment, and accountability to support effective collaboration aligned with strategic and legislative drivers.

The Framework has been revised to update terminology, directorate names, refreshed references to the Organisations Long Term Strategy. Key content changes strengthen the Framework's governance and assurance requirements for formal joint working arrangements, including clearer distinctions between MoUs, SLAs and hosting agreements; stronger emphasis on legal advice, risk assessment, information governance, data protection and intellectual property; and expanded consideration of statutory duties, equality and health impact assessment, socio-economic duty, Welsh language and record-keeping requirements.

Consultation

Has this Policy / Procedure been through the appropriate 28 day consultation process?

Yes

Date range of consultation:

17/06/26 – 15/07/26

Please provide details of any feedback received and outline what changes if any were made to the document as a result:

The Head of Research and Development suggested revised text related to the advice and logging of agreements with Higher Education Institutions. The revised text was incorporated into the policy (pg 24).

This text also captures feedback given from the Policy and International Health directorate.



	Information Governance suggested the strengthening of guidance to support data sharing. This has been incorporated. HPSS suggested cross reference to the Grants and SLA Policy, factoring timelines for legal advice, identifying such advice carries a charge, reference to the role of the Head of Risk Management and strengthening review cycles. Revised text has been added to accommodate these points. BET has considered the agreement and requested a greater emphasis on impacts and expected outcomes as well as the need for appropriate early due diligence. These matters have been strengthened.
Had this policy / procedure been considered by any other groups?	No
If so, please provide detail of any comments / feedback or amendments made to the documents as a result of this	

Section 4: Impact Assessments

Equality and Health Impact Assessment	An Equality and Health Impact Assessment has been completed.
Welsh Language Impact	The Framework will be translated to Welsh if required under the Welsh Language Standards.
Risk and Assurance	The risk policy is referenced in the Framework and adherence to the Framework is a risk mitigation factor.
Health and Social Care (Quality and Engagement) (Wales) Act	Corporate Policies, Procedures and Frameworks support the implementation of the act ensuring its embedded into our processes.
Financial implications	None
People implications	None
Socio Economic Duty	This is not a strategic decision

Section5 - Implementation



The existing Framework has already been implemented. The updated policy will replace it with implementation taking place under the supervision of the Board Secretary.

Implementation plan (with timescales)		
Next steps	Timescale	Responsible officer(s)
Publish on the intranet	Within 1 week of approval	Paul Veysey

Section 6 – Dissemination

The primary source for dissemination of the Joint Working Framework within the organisation will be via the intranet site.