Unconfirmed Minutes of the Extra-Ordinary Board Meeting on 25 June 2026
Held electronically via Microsoft Teams and in person at CQ2
Livestreamed on the Internet

Present:		
Pippa Britton	(PB)	Chair of the Board
Tracey Cooper	(TC)	Chief Executive
Sumina Azam	(SA)	National Director of Policy and International Health
Iain Bell	(IB)	National Director for Public Health Knowledge and Research
Claire Birchall	(CB)	Executive Director of Nursing, Quality and Integrated Governance
Huw David	(HD)	Non-Executive Director (Local Authority)
Nick Elliott	(NE)	Non-Executive Director (Data and Digital) and
Sian Griffiths	(SG)	Non-Executive Director (Public Health) and Chair of the Knowledge, Research and Information Committee
Clare Jenkins	(CJ)	Vice Chair of the Board, Non-Executive Director and Chair of the Quality, Safety and Improvement Committee
Meng Khaw	(MK)	National Director Health Protection and Screening Services, Executive Medical Director
Zoe Pietrzak	(ZP)	Executive Director of Strategy, Finance and Performance
Tamsin Ramasut	(TR)	Non-Executive Director (Equality and Diversity) and Chair of the People and Organisational Development Committee
In Attendance:		
Liz Blayney	(LB)	Deputy Board Secretary and Deputy Head of the Board Business Unit
Ian Kent	(IK)	Head of Financial Reporting and Control
Neil Lewis	(NL)	Director of People and Organisational Development
Jim McManus	(JM)	National Director of Health and Wellbeing
Paul Veysey	(PV)	Board Secretary and Head of the Board Business Unit
Claire Sullivan	(CS)	Staff Side Representative
Apologies:		
Kate Young	(KY)	Non-Executive Director (Third Sector) and Chair of Audit and Corporate Governance Committee
Elisabeth Evans	(EE)	Staff Side Representative

The meeting commenced at 10:05

PHW 2026.06.25/1	Welcome and Apologies

PB welcomed everyone to the meeting, extending a warm welcome to those observing the proceedings online. She noted that the this was an Extra-Ordinary meeting of the Board to approve the Annual Report 2025/26 in line with the timescales set out within the Manual for Accounts.

The Board **noted** apologies as listed above.

PHW 2026.06.25/2	Declarations of Interest

PB sought Declarations of Interest other than those recorded already on the Declarations of Interest Register.

PV noted that all Executive and Non-Executive Directors were referenced within the Remuneration report 2025/26.

PHW 2026.06.25/3	Year End Reporting : Annual Report 2025/26

PV presented the 2025/26 Annual Report and outlined the requirement to produce and submit the report to Welsh Government in accordance with the Manual for Accounts. The Board noted that the Annual Report comprised three elements: the Performance Report, which would form the public-facing report for the Annual General Meeting; the Accountability Report, incorporating governance, Remuneration and Audit reporting; and the Annual Financial Accounts.

The Board noted that the draft reports had been submitted to Welsh Government and Audit Wales in May 2026, and that both had subsequently confirmed that the reports met the required standards.

The Performance Report had been reviewed and approved by the Executive Team, and the Accountability Report had been considered by the Audit and Corporate Governance Committee (ACGC) on 7 May, updated following feedback from Welsh Government and Audit Wales, and re-endorsed by ACGC on 23 June. ACGC had considered both the draft and final draft Annual Accounts and Accountability Report and recommended these to the Board for approval. Submission to Welsh Government and Audit Wales was required by 30 June.

PV advised that Head of Internal Audit Opinion had provided a reasonable assurance opinion, which had been referenced within the Accountability Report.

ZP presented the Annual Financial Accounts and confirmed that these had been subject to the appropriate audit process. She explained that all financial duties had been achieved and that Audit Wales had issued an unqualified audit opinion. A small number of minor misstatements had been identified and corrected, with no audit recommendations made. ZP highlighted the high quality of the accounts, working papers and supporting processes, and the positive and constructive relationship with Audit Wales.

PB thanked all those involved in producing the reports, noting the exceptional outcome reflected in the audit report. She recognised that receiving an unqualified audit opinion with no recommendations was a significant achievement and requested that its formal thanks be recorded to all contributing teams, the Audit and Corporate Governance Committee and Finance Team, for the assurance this provided.

TC also expressed thanks to all teams involved, specifically recognising ZP, NS and IK within the Finance Team, and PV, LB and colleagues within the Board Business Unit and People and Organisational Development Team for their contributions to the reports and leadership of the process. TC noted the breadth of organisational activity reflected within the Performance Report, including key achievements and areas of challenge, and highlighted the significance of achieving no audit recommendations as a strong platform for future development.

The Board received the report and **approved** the Annual Report 2025/26 for submission to Welsh Government.

PHW 2026.06.25/4	**Date of Next Formal Meeting of the Board**
PB thanked everyone for their contributions to the meeting. The Board noted that the next meeting would be held on **7 July 2026**, with the next full Public Board meeting scheduled for **30 July 2026**.	
The meeting closed at 10:15	